



Job Title: Community Liaison

Area: Madras, Oregon

Introduction:

AGE+ is a growing organization with a new vision for aging in Oregon. Our focus is on community empowerment, capacity building and systems change. We believe in the strengths and abilities of people and communities to build sustainable, replicable models of support for older adults and their families. Our programs primarily focus on rural settings although some of our activities and advocacy are in urban and suburban areas. The Community Liaison will play an integral role as we expand Circles of Care program services into Madras area.

Purpose of the Role:

Working with AGE+ staff, the Community Liaison will be the primary contact in the Madras area for the Circles of Care programs. This role is mainly externally-focused and highly engaged in the community, especially those aspects intersecting with low-income, rural older adults and their families.

Duties of the Role:

- Launch and grow Circles of Care programming in Madras area
- Recruit volunteers for the Circles of Care program
- Work with Circles of Care recipients to identify areas of individual need and match available volunteer care partners to address those needs
- Gather ongoing data and information on successes and gaps in the Circles of Care program, specific to the Madras area
- Confirm, update, and expand previously identified list of existing community resources and continue collaboration with local organizations to enhance resource knowledge and partnerships

Requirements:

- Knowledge of and familiarity with rural Madras area communities
- Bi-lingual English/Spanish
- Experience incorporating equity and inclusion principles in programming and service delivery
- Experience in community engagement and collaboration, including an understanding of marketing and outreach strategies
- Comfort with public speaking and engaging diverse groups of people
- Able to use basic Microsoft Office computer programs, video conferencing programs and smart phone applications
- Strong written skills and experience with report writing

- Skills in using Social Media (Facebook, Instagram, Twitter, etc)
- Licensed driver who can provide their own transportation (mileage reimbursement is available)

Compensation:

- Part time – 20 hours per week
- \$18-20 per hour to start depending on experience.
- Mileage and approved out-of-pocket expenses reimbursed.

To apply: Submit resume, 3 references and cover letter showing your passion and relevant experience with older adults and specifically your commitment and experience advancing equity in your community. Please email to admin@ageplus.org and include your first and last name in the subject line. Position is open until filled, but interested candidates are strongly encouraged to respond quickly.

We are proud to be an Equal Opportunity Employer. We evaluate qualified applicants without regard to race, heritage, ethnicity, gender identity or expression, sexual orientation, religion, age, or disability.